

## Efficiency and Performance Sub-Committee – Outstanding Actions – March 2016

Item	Date	Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	January 2013	<b>Staff Suggestion Scheme</b> Officers to report back on the incentives offered to staff who suggest good ideas through the City Corporation's Staff Suggestion Scheme and also the level of uptake.	Deputy Town Clerk	<b>March 2016</b>	The Customer Services Delivery Group will consider the full evaluation report of the three-month pilot scheme in March and make a recommendation to the Performance and Strategy Summit Group on the future operation of the scheme.
2.	January 2016 (item 8)	<b>Strategic Asset Management (cross-cutting review)</b> An update report to be submitted in March 2016 on the outcomes from the Strategic Asset Management cross-cutting reviews.	Deputy Town Clerk	<b>March 2016</b>	Report to the Efficiency and Performance Sub Committee in March 2016.
3.	January 2016 (item 12)	<b>Energy costs</b> Members commented that the circulated report did not provide information regarding the amount spent on energy, and discussed issues relating to energy spend.	City Surveyor	<b>February 2016</b>	A report on the City Corporation's energy procurement contract was agreed by the Finance Committee on 16 <sup>th</sup> February, recommending that the Court of Common Council approve the appointment of a managing agent to procure the City Corporation's energy requirements.

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4.	January 2016 (item 12)	<p><b>Strategic Energy Review</b> Officers to report back to the next meeting on the work of the Energy Programme Board and implementation of the Strategic Energy Review recommendations.</p>	Deputy Town Clerk	<b>March 2016</b>	An update in respect of the Strategic Energy Review Programme Board is attached to this schedule (Appendix 1).
5.	January 2016 (item 17)	<p><b>Publication of an Efficiency Plan</b> The Secretary of State for Communities and Local Government has stated that Local Authorities may qualify for a four-year settlement where they set out an “efficiency plan”.</p>	Chamberlain	tba – further guidance awaited from DCLG	The Strategic Resources Group has discussed this proposal, which could provide certainty around Government funding up to and including 2019/20. It is likely that the Medium Term Financial Strategy will provide Local Authorities with the basis for their efficiency plans. A deadline of 14 October has been established for authorities to respond to this offer.